

To Whom It May Concern

27th September 2024

As Insurance Brokers to the under noted insured, I can confirm that cover has been placed in accordance with the details shown hereunder:

Client Details

Name:	Black Label Syndicate Ltd
Address:	Principal House, Parsonage Business Park, Horsham, West Sussex, RH12 4AL
Business Description:	Supply and servicing of office machinery, computer installation, network support and cloud hosting, managed IT services, sale of office supplies, corporate printing (outsourced) and distribution (from source direct to customer) and property owners.

Employers Liability

Insurer:	Aviva Insurance Limited
Policy Number:	100757804CCI
Cover Period:	1 st October 2024 to 30 th September 2025
Indemnity Limit:	£10,000,000 any one claim
Indemnity to Principals Extension:	Yes

Public Liability

Insurer:	Aviva Insurance Limited
Policy Number:	100757804CCI
Cover Period:	1 st October 2024 to 30 th September 2025
Indemnity Limit:	£5,000,000 any one claim
Excess:	£500 each and every claim; increasing to £1,000 in respect of each and every claim arising in the USA or Canada
Indemnity to Principals Extension:	Yes

Products Liability

Insurer:	Aviva Insurance Limited
Policy Number:	100757804CCI
Cover Period:	1 st October 2024 to 30 th September 2025
Indemnity Limit:	£5,000,000 in the aggregate
Excess:	£500 each and every loss, increasing to £1,000 in respect of each and every claim arising in the USA or Canada

Excess Employers Liability

Insurer:	Zurich Insurance Company Ltd
Policy Number:	PC331780
Cover Period:	1 st October 2024 to 30 th September 2025
Indemnity Limit:	£10,000,000 in excess of primary £10,000,000 (total £20,000,000 limit of indemnity)

Excess Public Liability – First Layer

Insurer:	Chubb European Group SE
Policy Number:	UKCASO24512121
Cover Period:	1 st October 2024 to 30 th September 2025
Indemnity Limit:	£5,000,000 in excess of primary £5,000,000 (total £10,000,000 limit of indemnity)

Excess Public Liability – Second Layer

Insurer:	Zurich Insurance Company Ltd
Policy Number:	PC331780
Cover Period:	1 st October 2024 to 30 th September 2025
Indemnity Limit:	£5,000,000 in excess of primary £10,000,000 (total £15,000,000 limit of indemnity)

Professional Indemnity and Cyber Liability

Insurer:	CFC Underwriting Ltd / Lloyd's - CFC Syndicate 1988
Policy Number:	ESM0039755197
Cover Period:	2 nd October 2024 to 1 st October 2025
Professional Indemnity:	£3,000,000 each and every claim, including costs and expenses
Cyber Liability:	£3,000,000 each and every claim, including costs and expenses
Excess:	£5,000 each and every claim in respect of both Professional Indemnity and Cyber Liability

Subject to the Insurers' policy terms, conditions, warranties and exclusions.

Please Note:

The above information is correct at the time of writing and is provided to you as a matter of information only. It has not been prepared for, and may not meet the requirements of, any other party. Any third party to whom it is supplied should therefore take such steps as it considers necessary to satisfy itself that its own requirements have been met. This letter does not make the person or organisation to whom it has been issued an additional Insured, nor does it modify in any manner the Contract of Insurance between the Insured and the Underwriters and the policy cover is of course subject to the Terms and Conditions. There is no obligation on the signatory to advise of any changes to the cover provided.

Should you have any queries or require any additional information, please do not hesitate to contact me.

Yours faithfully,

Shelley Walters

Shelley Walters Cert CII
Account Handler
Howden UK Brokers Limited
Tel: 01622 934832
Email: shelley.walters@howdeninsurance.co.uk